

State of Oregon
Department of Public Safety Standards and Training

NFPA Youth Firesetter
Intervention Specialist
Task Book

Task Book Assigned To:	
Name	DPSST Fire Service #
Agency Name	Date Initiated
Signature of Agency Head or Training Officer	Date Completed

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Additional copies of this document may be downloaded from the DPSST web site:
<http://www.oregon.gov/DPSST/FC/FireCertFormFree.shtml>

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Task Book Qualification Record Books (Task Books) have been developed for various certification levels within the Oregon Department of Public Safety Standards and Training (DPSST) system. Each Task Book lists the job performance requirements (JPRs) for the specific certification level in a format that allows a candidate to be trained and evaluated during one (1) session. Successful performance of all tasks, as observed and recorded by a qualified and approved evaluator will result in the candidate's eligibility for DPSST certification.

To become certified at a specific level, the applicant must successfully complete the job performance requirements in sequence. Before a job performance evaluation can be taken, all requisite knowledge and skills must be satisfied. In addition, all relative Task Book evaluations must be checked off by the evaluator. When all prescribed requirements have been met, an application for certification will be forwarded to DPSST. All certificates are mailed to the Training Officer at his/her Fire Service Agency.

TASK BOOK SPECIFICATIONS:

To successfully complete a task book, only an evaluator certified as an NFPA Fire Officer at the candidate's specific level or higher may sign off on the JPR's. 'Requisite Knowledge' sections may be completed during class and signed by the instructor. 'Requisite Skills' sections must be conducted and signed at the candidate's fire agency.

NFPA TASK BOOK INFORMATION:

The JPRs covered in this Task Book meet or exceed all NFPA published standards for this certification level at the time of this publication. Mention of NFPA and its standards do not, and are not intended as adoption of—or reference to—NFPA standards. For more information on the complete job performance requirements and data, see the individual DPSST Task Book for that certification level.

HOW TO EVALUATE PERFORMANCE:

Each JPR has one corresponding box to the right in which to confirm a candidate's success. The evaluator shall indicate successful passing by the candidate of each JPR by initialing and dating (see example).

***A vertical line (|) to the left of the document indicates a change from the previous standard.**

EXAMPLE:

8.2.2 Assemble interview tools and material resources, given tools and materials as determined by program policies and procedures, so that an interview with a youth and his or her family can be conducted.



TASK BOOK QUALIFICATION RECORD

FOR THE CERTIFICATION LEVEL OF

NFPA Youth Firesetter Intervention Specialist

Prior to becoming certified in this position, the sample candidate must successfully complete the following Job Performance Requirements (JPR). The evaluator shall initial and date the appropriate box to indicate successful completion. For each JPR there are requisite knowledge and skill requirements. The evaluator must initial and date in the box provided to indicate the meeting of those requirements before the candidate may proceed.

8.1 General Requirements. A person assigned to the duties of a Youth Firesetter Intervention Specialist (YFIS) shall meet all the requirements defined in Sections 8.1 through 8.5 prior to being qualified as a YFIS.

8.1.1 Personnel. Various professionals can be involved in this program, all of whom shall meet and maintain the minimum licensing, certification, or qualification requirements within their respective jurisdictions and professions, to include, but not be limited to, Fire and Life Safety Educator, fire investigator, law enforcement officer, health care provider, social service worker, or educator.

8.1.2 * General Requisite Knowledge. Fire safety education, interviewing techniques, symptoms and signs of abuse or neglect, data collection systems, stages of human development, family dynamics, characteristics of youth firesetting, federal, tribal, state, and provincial laws governing juveniles, regulations governing confidentiality, program and agency policies and procedures, fire science, arson and the illegal use of explosives, human behavior during a fire, fire causes and prevention, firesetter characteristics and behavior, mental health options, legal consequences, escape planning, hazard identification and correction, current fire protection systems and devices, and emergency reporting.

8.1.3* General Requisite Skills. Use verbal and written communication skills; apply interpersonal communication skills; apply interviewing techniques; gather and properly maintain required information; deliver education and intervention; maintain data collection systems; recognize areas of risk; identify and report abuse or neglect; operate within the parameters of federal, tribal, state, and provincial jurisdiction regarding abuse or neglect; identify procedures to report behavior associated with ignition materials, accelerants, improvised explosive devices, and improvised incendiary devices.

8.2 Administration.

8.2.1 Assemble forms and materials, given approved forms, program policies, and procedures, so that the intake process is conducted according to those program policies and procedures.

(A) Requisite Knowledge. Program policies and procedures, approved forms and materials, regulations governing confidentiality.

(B) Requisite Skills. Organize materials, use verbal and written communication skills.

8.2.2 Assemble interview tools and material resources, given tools and materials as determined by program policies and procedures, so that an interview with a youth and his or her family can be conducted.

(A) Requisite Knowledge. Program policies and procedures, approved forms and materials.

(B) Requisite Skills. Organize materials, use verbal and written communication skills.

8.2.3 Utilize personal work schedule, given contact name and requested time, so that all interviews are conducted on time and in a location agreeable to all parties.

(A) Requisite Knowledge. Program policies and procedures.

(B) Requisite Skill. Manage time.

8.2.4 Report case information to supervisor, given a case file that includes approved forms, the intake/interview information, and selected intervention(s), so that the supervisor can ensure that the intervention process meets all required program policies and procedures.

(A) Requisite Knowledge. Intake/interview processes, program polices and procedures, program forms, types of intervention.

(B) Requisite Skills. Identify, summarize, and communicate relevant case information.

8.2.5 Record and secure data, given case information, approved forms and/or database, and program policies and procedures, so that statistical analysis can be completed.

(A) Requisite Knowledge. Program policies and procedures, approved forms, and required record systems.

(B) Requisite Skills. Gather and organize data.

8.3 Planning and Development. No requirements at this level.

8.4 Education and Implementation.

8.4.1 Review a case file, given intake information, so that before speaking with the youth and his or her family, the YFIS becomes familiar with the circumstances of the firesetting incident(s).

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(A) Requisite Knowledge. Program policies and procedures for the intake process.

(B) Requisite Skills. Recognize necessary components of the intake process, determine information needed to complete the youth and family interviews.

8.4.2 Initiate contact with the family, given the case file, so that the YFIS can explain the program and its benefits; schedule a time, date, and place for the intake/interview; and advise the family of possible intervention options.

(A) Requisite Knowledge. Program policies and procedures; scope of services; and community resources, services, and organizations.

(B) Requisite Skills. Manage time and communications, build rapport.

8.4.3 Conduct an intake/interview, given approved forms and guidelines, so that the YFIS can establish the purpose and limits of the intake/interview, establish rapport, gather relevant information, identify and intervene in any immediate life-threatening situations, report any suspected abuse or neglect, record and report observations, and summarize findings.

(A) Requisite Knowledge. Federal, tribal, state, and provincial laws and legal consequences; procedures pertaining to youth, firesetting behavior, human development, and abuse or neglect; and profile of the firesetter and his or her family.

(B) Requisite Skills. Conduct an intake/interview and document findings, manage time, use verbal and written communication skills, and use professional interview techniques.

8.4.4 Determine intervention(s) and referral options with regard to educational, mental health, and/or possible legal consequences, given the case file, completed intake/interview forms, and knowledge of fire safety, so that specific educational material can be selected, mental health options explored, and legal consequences explained.

(A) Requisite Knowledge. Fire safety education, youth firesetter characteristics and behaviors, mental health options, legal consequences, intake/interview forms, current interagency network, referral process, and program policies and procedures.

(B) Requisite Skills. Analyze information; select educational materials and community resources, services, and organizations.

8.4.5 Implement educational, mental health, and legal interventions, given the case file, educational materials, and referral resources, so that the youth and his or her family complete the intervention(s).

(A) Requisite Knowledge. Educational resources, methodology, and techniques; legal consequences; fire science; arson and the illegal use of explosives; human development; program policies and procedures.

(B) Requisite Skills. Initiate educational intervention(s) with identified learning objectives, presentation skills and methods.

8.4.6 Implement a referral process, given current interagency network list and program policies and procedures, so that the youth firesetter and his or her family can gain access to needed services and priority needs are met in a specified time.

(A) Requisite Knowledge. Current interagency network, referral process.

(B) Requisite Skills. Contact other agencies, make referrals, and maintain confidentiality during the referral process.

8.5 Evaluation.

8.5.1 Collect and record feedback from the youth firesetter and his or her family at designated intervals, given completed intervention(s), referrals, approved forms, and materials, so that the youth and the family have the opportunity to provide feedback.

(A) Requisite Knowledge. Program policies and procedures, approved forms and materials, and regulations governing confidentiality.

(B) Requisite Skills. Compile and organize data, manage time.

8.5.2 Measure changes in youth firesetter and family behavior, given completed feedback forms, so that program results are documented.

(A) Requisite Knowledge. Program policies and procedures, regulations governing confidentiality, and approved forms and materials.

(B) Requisite Skills. Compile and organize data, manage time.