



Oregon Fire Recruitment Network Agenda/Meeting Minutes

June 29, 2016, 12:00pm

Location: Keizer Fire District
661 Chemawa Rd NE
Keizer, OR. 97305
503-390-9111

“Call to order, OFRN meeting on June 29th 2016

- a. Hector Blanco – Keizer Fire District
 - b. Matt Aalto – Gaston Fire District
 - c. Tad Buckingham – Forest Grove Fire
 - d. Jennifer Motherway – Columbia River Fire & Rescue
- II. Old Business
- a. By-Laws – Talked about adopting some of the by-laws that were under the OVFA but haven’t moved forward. Currently suspended our by-law discussion until we further discuss with OFCA to get a bit more guidance and assistance.
 - b. 501c3 – Currently on hold
 - c. Safer Grant – Submitted our SAFER proposal in March 2016, no announcements have been made yet, the website says “coming soon”.
- III. Website
- a. Newest Upgrades – Added two new recruiters to the site and misc. information from recruiters that were previously on there. Home page has been updated to show a universal firefighter vs. volunteer and embedded daily dispatch, added a new job opportunities section as well. Minutes to be posted today.
- IV. New Business
- a. OVFA Conference Report (Aalto, Blanco, Motherway, Tyler) – We had a
 - i. Recruitment & Retention Class (Aalto) – Delivered about 6 hours of content to a group of 20 students. It went very well
 - ii. FDIC Report – Submitted a proposal to teach a R&R class at FDIC per Chief Halton’s discussion with Aalto and Motherway at OVFA.
 - iii. Google Hangout with Halton & Lasky
 - iv. Full detailed report of OFRN – Aalto is working on a document that we can submit that will be added to Fire Engineering
 - b. Contacting Departments

- i. Need to find a comprehensive list of names/agencies and addresses so we can send out mail to agencies to share the OFRN as well as request funding support.

V. OFRN Request, Vision, Message

- a. Email went out....a few replies were sent back, made additions today and will adopt those and post them on our website. Jennifer will send to Matt and we will post them on the website and Facebook and make them public. We will also send a group email out.

VI. Recruitment and Retention Matters

- a. Keizer Fire District tabled providing funds to the OFRN, and re-discuss next month
- b. Forest Grove, Cornelius and Gaston are coming together, doing a lot of re-organization. The financial stability is pretty good with those agencies and Tad will request funds to help the OFRN in the future as well. Forest Grove is closing the door tomorrow on their recruit academy and has 47 applications for their next recruitment.
- c. We need to create a thank you letter and create a donation page on our website so we can recognize the agencies that have donated.
- d. Create a “key players/acknowledgment” page for our website as well “Chief Bobby Halton”, OVFA, etc. – Matt will start working on building and populate it.

VII. Wrap-Up; Next Meeting

- a. Hector will contact DPSST to secure a meeting room for our next meeting, scheduled for July 27th
- b. Contact the fire chiefs and invite them to our meeting and get on their agenda
- c. Next steps: “If we get the grant”, “If we don’t get the grant”. How do we build up revenue? We need to keep this on our radar for future purposes. Hosting workshops, building websites for agencies. Evaluation of organizations – help them think outside the box and provide information on how to improve their marketing/recruitment and more. Assist with a custom plan for contributing members. Attend meetings. We host a training weekend filled with classes and more. Down the road we can discuss bigger partnerships.

VIII. Close Meeting